



DRUG TESTING NOTICE TO ALL APPLICANTS

Clean Sweep Janitorial promotes a drug-free work environment. If a job offer is extended to you, you may be required to submit to and pass a drug and/or alcohol test for the abuse of illegal substances prior to being hired. Additionally, a drug test may be required following a work-related injury and prior to finalizing a promotion.

EMPLOYMENT APPLICATION

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #
City State ZIP Code

Home Phone: () E-mail Address: _____

Cell Phone: () Work Phone: ()

Date of Birth: _____ Social Security No.: _____ Desired Wage: _____

What led you to contact us for employment?: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? _____

If yes, reason for leaving: _____

Do you have friends or relatives working for Clean Sweep? YES NO If yes, provide name(s): _____

Have you ever been convicted of a felony? * YES NO If yes, explain: _____

*Conviction will not necessarily disqualify applicant from employment.

Do you have a reliable vehicle? YES NO Do you have a valid driver's license? YES NO

Are you able to perform all the essential functions of the job for which you are applying with or without accommodation? YES NO If hired, do you agree to abide by the safety rules of the company? YES NO

If hired, is there anything that may prevent you from reporting to work each scheduled day? YES NO If yes, please explain: _____

HOURS AVAILABLE

	SUN	MON	TUES	WED	THU	FRI	SAT
FROM:							
TO:							

Total Hours Desired Per Week: _____ Are you seeking seasonal employment? _____

REFERENCES

Please list two professional references (not relatives or friends please).

Full Name: _____ Relationship: _____

Company: _____ Phone: ()

Full Name: _____ Relationship: _____

Company: _____ Phone: ()

SKILLS

Please list all related job skills (i.e. strip and wax, buffing, other flooring or cleaning experience)

PREVIOUS EMPLOYMENT

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

MILITARY SERVICE

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

AUTHORIZATION AND SIGNATURE

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I also understand that any employment may be conditioned on a background check and drug test. I authorize Clean Sweep Janitorial to thoroughly investigate all statements contained in my application and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure.

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____